



West Irondequoit Central School District

COVID-19 HEALTH & SAFETY GUIDANCE

Symptoms, Testing and Contact Tracing

The Monroe County Department of Health will direct school districts on health and safety protocols along with COVID-19 contact tracing. Please read its Frequently Asked Questions [at this link](#). The West Irondequoit Central School District will take direction from the DOH if a positive case for COVID-19 is reported related to any individual associated with the WICSD. It will direct the district regarding contact tracing, delivery of timely test results and any ensuing testing of additional individuals.

HEALTH SCREENING

All students and staff are REQUIRED to conduct temperature checks DAILY before coming to school. Temperatures will be rechecked at the door using infrared scanners. Staff is also REQUIRED to complete a daily health screen, which analyzes any potential symptoms. Students must complete those periodically.

SYMPTOMS

Symptoms/exposure to monitor include but are not limited to: Fever of 100 or higher, sore throat, cough, headache, shortness of breath, muscle/body aches, nausea, vomiting or diarrhea, new loss of taste or smell.

TESTING

When a student or staff member presents with one or more symptoms related to COVID-19 while in school, they will be directed to the isolation room to be assessed by the school nurse. Upon determination that the student or staff member needs to go home, the following will occur:

- For students, a parent/guardian will be contacted by the school nurse and/or administrator following the assessment from the school nurse. Parents/guardians will be expected to pick up a sick child immediately upon request. The parent/ guardian will be directed to contact the child's primary care physician or the **Monroe County COVID-10 hotline at 585-753-5555**, follow that guidance and communicate that with their principal/teacher. Students who stay home because they are ill will be able to access missed work through Seesaw (K-3) and Schoology (4-12). If further assistance is needed, a student and/or parent/guardian may contact their teacher or school counselor for support.
- A staff member will be asked to leave the building with assistance from colleagues to retrieve personal belongings. The staff member must contact their primary care physician or call the **Monroe County COVID-10 hotline (585-753-5555)**. Their return to work will follow NYS Workplace Guidance that states, in part that symptomatic employees "may return to work upon completing at least 10 days of isolation from the onset of symptoms OR upon receipt of negative COVID-19 test result."
- Staff not affiliated with one building and unable to access a school nurse or nurse's office will report directly to their supervisor, who will release any symptomatic staff member from their workday. The same guidance for seeking medical attention and following return-to-work protocols applies.

CONTACT TRACING/POSITIVE CASE

If a student, staff member or school visitor has been identified as testing positive for COVID-19, the WICSD will notify immediately and work with the Monroe County DOH and district physician to support contact tracing and counsel parents/guardians or staff on the need for quarantine.

The District will support all contact tracing efforts in accordance with the protocols, training and tools provided through the NYS Contact Tracing Program. Confidentiality will be maintained as required by federal and state law and regulations. In the case of a student or staff member testing positive, that person's return to school will be coordinated with the local health department. A positive case will not automatically prompt a school building closure.

In the case where a student or staff exhibited symptoms of COVID-19, but is not diagnosed with COVID-19, the school will follow the CDC's guidance for return to school. The administration will assign the school nurse and/or designee to keep a tracking sheet of all students and staff members who are sent home with COVID symptoms or diagnosed while out of school with a positive test result to accurately track their clearance to return to school.

[Please click here](#) to read the Monroe County Dept. of Health's **Frequently Asked Questions.**