

MINUTES of the Regular Meeting of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday, August 20, 2015, in the District Office, 321 List Avenue, Rochester, NY

BOARD MEMBERS PRESENT: M. Burns, A. Cunningham, B. Evans, M. Seeley, J. Shafer, M. Steckley, J. Vay

ALSO PRESENT: J. Brennan, J. Crane, S. Ertel, K. Finter, P. Kelly, C. Miga, T. Terranova

Visitors: As per Sign In sheet

WORKSHOP

The workshop convened at 9:00 a.m. District Office Administrators provided updates on instructional focus, District’s financial status (including reserves), enrollment, class size, food service and the 2016-17 budget parameters. District Focus Areas, Veteran’s Exemption, the Cooper Road Library and the Parkside, Oakview, and Lakeview properties were also discussed. The workshop adjourned at 5:20 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Burns called the meeting to order at 5:30 p.m. with the pledge of allegiance.

APPROVAL OF AGENDA

Motion was made by Mr. Seeley seconded by Mr. Vay to approve the agenda as presented.

Motion Carried: 7-0-0

NEW BUSINESS

A. Approval of Bid

1. Promise Project

Mark Esposito from Campus Construction provided an update on the Promise Project.

Upon motion by Mrs. Cunningham with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District in accordance with Section 103 General Municipal Law, award the General Trades, Plumbing, HVAC and Electrical bids to the following:

Vendor	Bid Amount (Base Bid with Alternates)	Action
D’Agostino	\$3,196,300.00	Award Bid for General Trades Contract
Nairy Mechanical	\$344,444.00	Award Bid for Plumbing Contract
Lawman Mechanical	\$765,000.00	Award Bid for HVAC Contract
Kaplan-Schmidt	\$547,300.00	Award Bid for Electrical Contract
TOTAL AWARD	\$4,853,044.00	

Motion Carried: 7-0-0

ACCEPTANCE OF MINUTES:

Upon motion by Mr. Seeley with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED, that the minutes of the July 7, 2015 Organizational/Business Meeting and the July 14, 2015 Special Meeting, the July 23, 2015 Special Meeting and the August 3, 2015 Audit Committee Meeting be accepted as presented.

Motion Carried: 7-0-0

PUBLIC COMMENT

District Resident/Address	Issue/Concern
Mr. Richard Schmanke 26 Oaklawn Drive, 14617	Mr. Schmanke commented on the Veteran’s Exemption. He asked the Board to consider it as school taxes are high and many veterans are on a fixed income with disabilities making it hard to compete in the workforce.

SUPERINTENDENT'S REPORT

Mr. Crane reported on the book read this summer by the Board of Education and Leadership staff *The Multiplier Effect: Tapping the Genius Inside our Schools* followed by Board member comments.

REPORT OF THE TREASURER

Mr. Brennan provided year-end budget highlights.

Upon motion by Mr. Vay with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED, that the Treasurer’s Reports and Financial Statements as of June 30, 2015 and July 30, 2015 be accepted as presented.

Motion Carried: 7-0-0

REPORT OF LEADERSHIP STAFF

Curriculum

Update on Summer Programs and Leadership Workshop

Mrs. Finter and Mrs. Miga provided an update on the various programs throughout the summer and also provided an update on the Leadership Workshop held earlier this month.

Personnel

Agenda

Upon motion by Dr. Shafer with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED, that the personnel agenda dated August 20, 2015, as recommended by the Superintendent of Schools, be approved as presented.

Motion Carried: 7-0-0

Business

Audit Committee

Mr. Brennan reported that we are working to schedule a meeting with our External Auditors.

Facilities Committee

Mr. Brennan reported that during the workshop today the various properties were discussed and he will follow up with the Facilities Committee.

Pupil Personnel Services

Recommendation of the Committee on Special Education

Upon motion by Mr. Evans with a second by Mr. Seeley the following resolution was offered:

BE IT RESOLVED, that the recommendations dated August 20, 2015 of the Committee on Special Education for the 2015-16 school year be approved as presented.

Motion Carried: 7-0-0

NEW BUSINESS (Continued)

A. Approval of 2015-16 Tax Levy and 2015-16 Tax Rate

Upon motion by Mr. Evans with a second by Mr. Vay the following resolution was offered:

BE IT RESOLVED, that the Town of Irondequoit be authorized to collect school taxes in the amount of \$37,417,370 for the 2015-16 school year, at a tax rate of 28.259129 per thousand dollars of assessed valuation.

Motion Carried: 7-0-0

B. Approval of Reserve Fund Allocations

Upon motion by Mr. Evans with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District, approve the transfers listed below, from the fund balance (year end June 30, 2015) to the listed accounts, at their meeting held August 20, 2015.

UNALLOCATED FUND BALANCE \$4,387,669

Additional Appropriated Fund Balance; amending the 15-16 budget and reducing state aid revenue projection.	500,000
4.0% Retainage (Unappropriated)	2,734,723
To July 1, 2015 Reserves :	
• Workers' Compensation	120,000
• Tax Certiorari	238,028
• Retirement Reserve	794,918
Balance	-0-

C. Acceptance of 2014-15 Internal Audit and Risk Assessment

Upon motion by Mr. Vay with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED, that the Internal Audit and Risk Assessment for the fiscal year ending June 30, 2015 be accepted as presented.

Motion Carried: 7-0-0

D. Engagement Letter with EFP Rotenberg for the 2015-16 Internal Audit and Risk Assessment

Upon motion by Mr. Seeley with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the West Irondequoit Board of Education approve the engagement letter with EFP Rotenberg to conduct the 2015-16 Risk Assessment and Internal Audit for \$4,500 and \$3,600 respectively.

Motion Carried: 7-0-0

E. Approval of Bid

1. Bagel Bid

Upon motion by Mr. Vay with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED, by the Board of Education of the West Irondequoit School District to extend the awarded bid to supply bagels for the West Irondequoit food service program in the 2015-16 school year to Brownstein's Deli & Bakery, Inc. of 1862 Monroe Avenue, Rochester, NY at a price of \$3.80 per dozen, for 3 oz. bagels and \$4.00 per dozen for 4 oz. bagels.

Motion Carried: 7-0-0

F. Independent Consultant Contract

Upon motion by Mr. Vay with a second by Mr. Seeley the following resolution was offered:

1. Lynda VanCoske

BE IT RESOLVED, that the Independent Consultant Contract for services for the 2015-16 school year as outlined in the individual agreement be approved as presented.

Motion Carried: 7-0-0

G. Review of Draft Budget Guidelines/Timeline

Mr. Brennan reviewed the budget parameters with approval anticipated at the September 3, 2015 Study Session.

H. Review of District Focus Areas

Mr. Crane reviewed the updates to the Focus Areas discussed at the workshop earlier today. Approval is anticipated at the September 3, 2015 Study Session.

I. Policy Review

1. #7620 Sports and the Athletic Program

In February 2015, NYSED issued a new protocol for districts that allow 7th and 8th grade students to play on varsity and junior varsity teams. The protocol is called the Athletic Placement Process (APP). The revised standard takes into account an athlete's physical and emotional maturity, level of physical fitness, and sport skills in order to place him/her at a level of competition that results in increased opportunity, a fairer competitive environment, minimal risk, and greater personal satisfaction.

This policy draft (from Erie 1 BOCES) adopts the APP. It also incorporates key district responsibilities under Title IX as well as assuring student safety and managing injuries. If adopted this policy would replace our current 7420.

2. #6213 Probation and Tenure

The Board of Regents recently passed rules extending probationary periods from three to four years along with addressing other provisions.

This will be considered the first reading, with the second reading and approval anticipated at the September 3, 2015 Study Session.

J. Smart Schools – Review/Update NYS Technology Survey and Technology Plan
Mr. Ertel provided updates.

K. Revised Board of Education Meeting Schedule

Upon motion by Dr. Steckley with a second by Dr. Shafer the following resolution was offered:

BE IT RESOLVED, that the revised Board of Education Meeting Schedule dated August 20, 2015 be approved as presented.

Motion Carried: 7-0-0

REPORT OF THE PRESIDENT

Committee Reports/Correspondence

Mrs. Burns	Mrs. Burns reported that the NYSSBA newspaper <i>On Board</i> acknowledged our new Board members and also she reported that the library grand opening will be held on September 12 at 10 a.m.
Mrs. Cunningham	Mrs. Cunningham reported that she attended the recent WIF meeting. Mrs. Cunningham also commented about the leadership training of our high school students who are helping with the transition of the younger students.
Mr. Evans	Mr. Evans reported he attended a family reunion in the state of Washington where there was discussion on full-day kindergarten. There is a fee if families choose full-day vs. half-day.
Mr. Seeley	No Report.
Dr. Shafer	No Report.
Dr. Steckley	No Report.
Mr. Vay	Mr. Vay reported how excited our student athletes are about the new field.
Mr. Crane	No Report.

Review of Board Study Sessions and Future Meetings

Welcome Back Breakfast	Tuesday, September 1, 2015	7:30 a.m.	I H S
Study Session	Thursday, September 3, 2015	7:00 p.m.	District Office
Business Meeting	Thursday, September 17, 2015	7:00 p.m.	Dake

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 7:08 p.m. following a motion by Mr. Vay with a second by Mr. Seeley.

Respectfully submitted,

Patricia Kelly
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)