

**MINUTES** of the Code of Conduct Public Hearing / Study Session of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday evening, June 2, 2016 in the District Office, 321 List Avenue, Rochester, NY

**BOARD MEMBERS PRESENT:** M. Burns, A. Cunningham, B. Evans, M. Seeley, J. Shafer, M. Steckley, J. Vay

**ALSO PRESENT:** J. Brennan, J. Crane, S. Ertel, K. Finter, P. Kelly, C. Miga, T. Terranova

Visitors: As per sign in sheet.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. with the pledge of allegiance.

**APPROVAL OF AGENDA**

Motion was made by Mr. Seeley seconded by Mr. Vay that the agenda be approved as amended.

**Motion Carried: 7-0-0**

**CODE OF CONDUCT PUBLIC HEARING**

Dr. Terranova reviewed the changes to the Code of Conduct. Approval is anticipated at the June 16, 2016 Business Meeting.

**PUBLIC COMMENT**

*Public Comment*

District Resident/Address	Issue/Concern
None.	

**SUPERINTENDENT’S REPORT**

Mr. Crane reported that our new Board of Education Student Representative will be Robin Kirchgessner and she will be introduced at the June 16, 2016 Business meeting. Mr. Crane also asked the Board to review the District Mission Statement. Dr. Terranova will coordinate the review.

**REPORT OF THE TREASURER**

No Report.

**REPORTS OF LEADERSHIP STAFF**

A. Curriculum

1. Review of Professional Development Plan

Mrs. Finter and Mrs. Miga reviewed the 2016-17 Professional Development Plan with approval anticipated at the June 16, 2016 Business meeting.

2. Review of 2016-17 Response to Intervention Plan  
Mrs. Finter and Mrs. Miga reviewed the 2016-17 RtI Plan with approval anticipated at the June 16, 2016 Business meeting.
3. K-12 Mathematics Update  
Ms. Goldammer provided an update.
4. Review of Proposed Textbooks for 9<sup>th</sup> Grade Literacy Circles
  1. *Orphan Train*, by Christina Baker Kline
  2. *The Good Thief*, by Hannah Tinti
  3. *Looking for Alaska*, by John Green
  4. *The Ocean at the End of the Lane*, by Neil Gaiman
  5. *It's Kind of a Funny Story*, by Ned Vizzini
  6. *Miss Peregrine's Home for Peculiar Children*, by Ransom Riggs
  7. *The Perks of Being a Wallflower*, by Stephen Chbosky
  8. *The Absolute True Diary of a Part-Time Indian*, by Sherman Alexie

Mrs. Finter reviewed the proposed textbooks and offered Board members an opportunity to review any of their choice.

#### B. Personnel

1. Resignations/Appointments/Other  
Dr. Terranova reviewed the June 16, 2016 Personnel Agenda.
2. Personnel Addendum A and B  
Upon motion by Mr. Seeley with a second by Dr. Shafer the following motion was offered:

**BE IT RESOLVED**, that the personnel Addendum A dated June 2, 2016, as recommended by the Superintendent of Schools, be approved as presented.

**Motion Carried: 7-0-0**

Dr. Terranova reviewed Addendum B dated, June 16, 2016 with approval anticipated at the June 16, 2016 Business Meeting.

#### C. Business

1. Audit Committee  
Mr. Brennan reported that an Audit Committee meeting has been scheduled for June 20, 2016 at 5:00 p.m.
2. Facilities Plan  
Mr. Brennan reported that later this month School District Bonds will be sold to finance the Promise Project. He also shared that the District's "Moody" rating is AA3

which is a very good rating. Mr. Brennan provided a Promise Project update as well as a lead testing update.

D. Pupil Personnel Services

Recommendation of the Committee on Special Education

Upon motion by Dr. Steckley with a second by Mrs. Cunningham the following resolution was offered:

**BE IT RESOLVED**, that the recommendations dated June 2, 2016 of the Committee on Special Education for the 2015-16 and the 2016-17 school years be approved as presented.

**Motion Carried: 7-0-0**

**OLD BUSINESS**

A. Approval of 5-year Facilities Plan

Upon Motion by Mr. Vay with a second by Mr. Evans the following resolution was offered

**BE IT RESOLVED**, that the 5-Year Facilities Plan be approved as presented

**Motion Carried: 7-0-0**

**NEW BUSINESS**

A. Review of Prevention Needs Assessment Survey

Mrs. Dulaney, Mr. Lauf, and Mr. Schrage reviewed the survey. Discussion followed.

B. Policy Review

1. #7513 Administration of Medication
2. #7515 Students with Life Threatening Health Conditions

Erie 1 BOCES provided an update which includes procedural details. Most are requirements that exist in law and NYS guidelines that our staff already follows. In policy #7515 language has been added for the use of Narcan nasal spray and the use of Epinephrine Auto-Injectors.

Policy #1410 titled "Policy" states that the Board may motion to waive the second reading and complete the adoption of the policy at its first reading.

Upon motion by Dr. Steckley with a second by Mr. Vay the following resolution was offered:

**BE IT RESOLVED** that the second reading of policies #7513 Administration of Medication and #7515 Students with Life Threatening Health Conditions be waived.

Upon motion by Mr. Seeley with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED that revised policies #7513 Administration of Medication and #7515 Students with Life Threatening Health Conditions be approved as presented.

C. Review of Project SAVE

Dr. Terranova reviewed Project SAVE with approval anticipated at the June 16, 2016 Business meeting.

D. Review Lakeview and Oakview Lease Agreements

Mr. Brennan reviewed the 2016-17 lease agreements with approval anticipated at the June 16, 2016 Business meeting.

E. Approval of 2016-17 Facility Use Fee Schedule

Upon motion by Mr. Evans with a second by Mr. Seeley the following resolution was offered:

**BE IT RESOLVED**, that the 2016-17 Facility Use Fee Schedule be approved as presented.

**Motion Carried: 7-0-0**

F. Annual Review of Title I Parent Involvement Policy

Dr. Terranova reviewed the Title 1 Parent Involvement Policy with approval anticipated at the June 16, 2016 Business meeting.

G. William and Eileen Volk Scholarship

Upon motion by Mr. Vay with a second by Mr. Evans the following resolution was offered:

**BE IT RESOLVED**, that the West Irondequoit Board of Education approve the William and Eileen Volk Commitment to Community Award in the amount of \$4,000 to commence in the spring of 2016.

**Motion Carried: 7-0-0**

H. 2016-17 Security Services Contract

Upon motion by Mrs. Cunningham with a second by Dr. Shafer the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education of the West Irondequoit Central School District approves a contract with Executive Protection of Monroe County, Inc. to provide security services to the District from July 1, 2016 to June 30, 2017 at a rate of \$34.00 per hour, in an amount not to exceed \$71,400.

**Motion Carried: 6-1-0**  
**Mr. Seeley opposed**

I. APPR

Dr. Terranova provided an update.

## BOARD REPORTS

### A. Liaison Reports and Next Scheduled Meeting Date

#### 1. Monroe County School Board Association

- Legislative Committee (Margaret Burns, Ann Cunningham, Bill Evans)  
Mr. Evans, Mrs. Burns and Mrs. Cunningham shared that the visit to Senator Funke's office has been rescheduled for August. They are scheduled to visit Assemblyman Morelle's office tomorrow and recently met with Congresswoman Slaughter's assistant where there was discussion on Charter Schools and lead in drinking water.
- Labor Relations (Bill Evans, John Vay)  
No report.
- Information Exchange (Mike Seeley, John Shafer)  
No report.
- Board President and Vice President Dinner meeting.  
Mrs. Burns and Mr. Vay reported that there was discussion on Board leadership succession.

#### 2. School/Community Groups

- Helmer Nature Center (Margaret Burns, Bill Evans)  
Mrs. Burns reported that Helmer Nature Center will be hosting their annual volunteer picnic soon.
- PTSA (Ann Cunningham, John Shafer)  
Mrs. Cunningham reported that the next meeting is scheduled for June 14, 2016.
- WIF (Ann Cunningham, Bill Evans)  
Mrs. Cunningham reported that the next meeting is June 13, 2016 and reminded everyone of the golf tournament on June 24, 2016.
- WI Alumni Association (Mike Seeley, John Vay)  
No report.
- TLC (Margaret Burns, Meg Steckley)  
Dr. Steckley reported that at the recent meeting they approved the grant application, reviewed the focus for next year and summer work.
- Facilities (Bill Evans, John Vay)  
No report.

### 3. Schools

- Irondequoit High School (John Vay)  
Mr. Vay reported that there has been lots of activity at the high school – Arts Fest, the Prom and the After-Hours party. All went very well.
- Dake Junior High (Meg Steckley)  
No Report. Mr. Seeley commented that the 8<sup>th</sup> Grade Dinner Dance was very successful.
- Rogers (Bill Evans)  
No report.
- Iroquois (Ann Cunningham)  
Mrs. Cunningham reported that the 5<sup>th</sup> and 6<sup>th</sup> grade chorus and orchestra were great and the Iroquois band recently played at the Red Wings game.
- Briarwood/Colebrook (Margaret Burns)  
No report.
- Brookview/Seneca (Mike Seeley)  
No report.
- Listwood/Southlawn (John Shafer)  
No report.

#### B. Correspondence

Mrs. Burns shared the BOCES 1 meeting agenda and minutes and also the MCSBA newsletter.

#### C. Review of Future Meetings

Business Meeting	Thursday, June 16, 2016	7:00 p.m.	District Office
Audit Committee	Monday, June 20, 2016	5:00 p.m.	District Office
Organizational Meeting	Tuesday, July 12, 2016	5:30 p.m.	District Office

### **EXECUTIVE SESSION**

Upon motion by Dr. Steckley with a second by Mr. Vay the Board adjourned into Executive Session at 10:08 p.m. to discuss the employment history of a particular person(s).

**Motion Carried: 7-0-0**

The Board returned to Open Session at 10:17 p.m.

Motion by Mrs. Burns with a second by Mr. Vay to appoint Mr. Crane Clerk Pro-Tem.

### **NEW BUSINESS**

Personnel

Upon motion by Mr. Evans with a second by Dr. Steckley the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education approves the written agreement between the Superintendent of Schools of the West Irondequoit Central School District and an employee of the District, fully executed on May 27, 2016.

**Motion Carried: 7-0-0**

Upon motion by Mr. Seeley with a second by Mr. Vay the following resolution was offered:

**BE IT RESOLVED**, that the personnel Addendum C dated June 2, 2016 as recommended by the Superintendent of Schools, be approved as presented.

**Motion Carried: 7-0-0**

**ADJOURNMENT**

There being no further business, the meeting was unanimously adjourned at 10:20 p.m. following a motion by Mrs. Cunningham with a second by Dr. Shafer.

Respectfully submitted,

Patricia Kelly  
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)