

**MINUTES** of the Audit Committee Meeting of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday, February 25, 2016 in the District Office, 321 List Avenue, Rochester, NY

**BOARD MEMBERS PRESENT:** M. Burns, A. Cunningham, M. Seeley, J. Shafer, J. Vay

**ALSO PRESENT:** J. Brennan, P. Kelly, T. Terranova

Visitors: As per Sign In sheet

**ABSENT:** B. Evans

The Audit Committee convened at 5:31 p.m.

Dr. Steckley arrived at 5:32 p.m.

Internal Auditor Jim Buffum of EFPR Group reviewed the findings and recommendations from the Internal Audit that focused on “Cash Collections”. Discussion followed. Approval is anticipated at the March 17, 2016 Board of Education meeting.

Mr. Brennan reviewed the quarterly report from our Internal Claims Auditor and provided an update on progress of Comptroller’s audit. Lastly, he reviewed future Audit Committee meeting dates.

The Audit Committee meeting adjourned at 6:31 p.m.

Respectfully submitted,

Patricia Kelly  
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)