

MINUTES of the Study Session of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday evening, January 7, 2016 in the Briarwood School, 215 Briarwood Drive, Rochester, NY

BOARD MEMBERS PRESENT: M. Burns, A. Cunningham, B. Evans, M. Seeley, J. Shafer, M. Steckley, J. Vay

ALSO PRESENT: J. Brennan, J. Crane, S. Ertel, K. Finter, P. Kelly, C. Miga, T. Terranova

Visitors: As per sign in sheet.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Burns called the meeting to order at 7:00 p.m. with the pledge of allegiance.

APPROVAL OF AGENDA

Motion was made by Mr. Seeley seconded by Mr. Evans that the agenda be approved as presented.

Motion Carried: 7-0-0

BRIARWOOD CLASSROOM VISITATIONS

The focus for the evening was reinvigorating practices in support of mastery for all. Student engagement included children demonstrating their essential learning (Tier 1 RtI) in English Language Arts. The essential learning is differentiated and planned collaboratively by teachers using the essentials standards framework.

STUDENT/PARENT/TEACHER RECEPTION

The meeting recessed at 7:30 p.m. for a brief reception with the students, faculty and parents and resumed at 7:45 p.m.

BRIARWOOD PRINCIPAL'S PRESENTATION

Following interactions with students and staff, Ms. Bush engaged the Board in a study focusing on how all students are supported to master skills and concepts in all domains.

Mr. Crane left the meeting at 8:25 p.m.

PUBLIC COMMENT

Public Comment

District Resident/Address	Issue/Concern
None	

SUPERINTENDENT'S REPORT

Dr. Terranova reported that West Irondequoit is very excited that the Gateway2Change students are arriving this evening at the Rochester International Airport and Mr. Crane will be meeting them. Dr. Terranova also reported that the 13th Graduate/Senior Workshop was held today. More than 23 graduates returned to participate and Dr. Terranova shared some of the comments from the graduates.

REPORT OF THE TREASURER

No Report.

REPORTS OF LEADERSHIP STAFF

Personnel

1. Review Personnel Agenda

Dr. Terranova reviewed the January 21, 2016 Personnel agenda.

Business

Audit Committee

Mr. Brennan reported that our Internal Audit focus will be cash receipts and he anticipates the audit to begin late January. Mr. Brennan also reported that we received notice from the State Comptroller's Office that they will begin our audit soon. Mr. Brennan anticipates the duration of the audit to be approximately two months. The audit will cover the period beginning July 1, 2014 through the present.

Facilities Committee

Mr. Brennan reported that he anticipates the Town of Irondequoit to transfer the ownership of the library to the District in the next week or so. Mr. Brennan also shared that there will be more information to come on the Oakview and Lakeview properties and their leases. The Facilities Committee is scheduled to meet on January 19, 2016 where they will focus on any projects that may be included with upcoming budget process.

Approval of the Recommendation of the Committee on Special Education

Committee on Special Education

Upon motion by Mrs. Cunningham with a second by Mr. Seeley the following resolution was offered:

BE IT RESOLVED, that the recommendations dated January 7, 2016 of the Committee on Special Education for the 2015-16 school year be approved as presented.

Motion Carried: 7-0-0

OLD BUSINESS

A. Policy Approval

Upon motion by Mr. Vay with a second by Mr. Evans the following resolution was offered:

BE IT RESOLVED, that policy #5620 Inventories and policy #5621 Accounting of Fixed Assets be rescinded.

Motion Carried: 7-0-0

Upon motion by Mr. Evans with a second by Mrs. Cunningham the following resolution was offered:

BE IT RESOLVED, that policy #5620 Fixed Asset Inventories, Accounting and Tracking be approved as presented.

Motion Carried: 7-0-0

NEW BUSINESS

A. Policy Review

1. #5675 Student Grading Information Systems

This is a new policy. In September 2015, a Comptroller's audit faulted several districts for inadequate control of their electronic grading databases. The audit focused on changes made to student grades *after* they had been submitted by teachers with no documentation as to the reasons for the change, and it raised concerns about the integrity of the grades in student records. The audit recommended districts limit access more strictly to authorized, need-to-know personnel and maintain documentation regarding reasons for changes. This policy, based on conversations with Scott Ertel, will fold the recommendations into West Irondequoit's actual practice and will adjust the practice to meet the recommendations.

2. #3413 Discrimination, Harassment and the Dignity for all Students Act

Our DASA policy (3413) fully addresses the issues of harassment and discrimination against transgender students. They are listed as a protected category, both in the first paragraph and in the section pertaining to training of Dignity Act Coordinators. However, we also believe we may need a small amount of language in the policy that addresses the supportive school context needed for all students, including transgender students.

Therefore, we added a paragraph to the existing policy in red on the attached policy document. Again, we wanted to balance the need to make sure all children are protected and supported, without using language that is too specific. Specific language in policy could actually be harmful, especially if it forces specific district responses that may not be appropriate at that time, or is looked upon as a discriminatory policy in itself as it separates a potential class of individuals through a single policy. Finally, we believe policy should be more general than regulations.

This will be considered the first reading with the second and approval anticipated at the January 21, 2016 Business meeting.

B. Acceptance of SED Annual Fire and Safety Reports

Upon motion by Mrs. Cunningham with a second by Mr. Evans the following resolution was offered:

BE IT RESOLVED, that the 2015-16 Annual Fire and Safety Reports be accepted as presented.

Motion Carried: 7-0-0

C. Cooperative Bids

1. Bid for Medical Trainer Supplies

Upon motion by Mr. Seeley with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Medical Trainer Supplies for the contract period of February 1, 2016 through January 31, 2017 be awarded to the following:

Everything Medical, LLC
PO Box 33958
Las Vegas, NV 89133

Henry Schein, Inc.
135 Duryea Road E270
Melville, NY 11747

School Health Corp.
865 Muirfield Drive
Hanover Park, IL 60133

Medco Supply
500 Fillmore Avenue
Tonawanda, NY 14150

Motion Carried: 7-0-0

2. Bid for Electrical, Plumbing and Building Supplies

Upon motion by Mr. Vay with a second by Mr. Evans the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Electrical, Plumbing and Building Supplies for the contract period of January 1, 2016 through December 31, 2016 be awarded to the following:

Matthews and Fields
120 Stonewood Avenue
Rochester, NY 14616

Motion Carried: 7-0-0

3. Bid for Health and Safety Supplies

Upon motion by Mr. Evans with a second by Dr. Shafer the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Health and Safety Supplies for a contract period of February 1, 2016 through January 31, 2017 be awarded to the following:

<u>Bidder</u>	<u>Company Location</u>
Henry Schein, Inc.	Melville, NY
Moore Medical	Farmington, CT
Everything Medical	Las Vegas, NV
School Health Corp.	Hanover Park, IL
Mohawk Hospital Equipment	Utica, NY
Pyramid School Products	Tampa, FL
Medco Supply	Buffalo, NY
Dash Medical Gloves	Franklin, WI

Motion Carried: 7-0-0

4. Bid for Plumbing Repair, Maintenance and Installation Service

Upon motion by Dr. Steckley with a second by Mr. Seeley the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid Plumbing Repair, Maintenance and Installation Service for a contract period of January 1, 2016 through December 31, 2016 be awarded to the following:

Monroe Piping & Sheet Metal, LLC
68 Humboldt Street
Rochester, NY 14609

Motion Carried: 7-0-0

5. Bid for HVAC Repair, Maintenance and Installation Service
Upon motion by Mrs. Cunningham with a second by Mr. Vay the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for HVAC Repair, Maintenance and Installation Service for a contract period of January 1, 2016 through December 31, 2016 be awarded to the following:

Crosby Brownlie
100 Nassau Street
Rochester, NY 14605
(Service area 1)

Pipitone Enterprises, LLC
3225 Chili Avenue
Rochester, NY 14624
(Service area 2)

Motion Carried: 7-0-0

6. Bid for Food Service Equipment Repair, Maintenance and Installation Service
Upon motion by Dr. Steckley with a second by Mr. Vay the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Food Service Equipment Repair, Maintenance and Installation Service for a contract period of January 1, 2016 through December 31, 2016 be awarded to the following:

Pipitone Enterprises, LLC
3225 Chili Avenue
Rochester, NY 14624
(Refrigerated – Service areas 1 & 2)

BEST, Inc.
3003 Genesee Street
Buffalo, NY 14225
(Non-refrigerated – Service areas 1 & 2)

Motion Carried: 7-0-0

7. Bid for Electrical Repair, Maintenance and Installation Service
Upon motion by Mr. Seeley with a second by Dr. Shafer the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Electrical Repair, Maintenance and Installation Service for a contract period of January 1, 2016 through December 31, 2016 be awarded to the following:

Rath Electric, Inc.
3525 Roosevelt Hwy.
Hamlin, NY 14464

Motion Carried: 7-0-0

8. Bid for Lunch Paper and Plastic Supplies
Upon motion by Mr. Evans with a second by Mr. Vay the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Lunch Paper and Plastic Supplies for a contract period of January 1, 2016 through December 31, 2016 be awarded to the following:

Regional Distributors, Inc.
1281 Mt. Read Blvd.
Rochester, NY 14606

Motion Carried: 7-0-0

9. Bid for Custodial Supplies

Upon motion by Mrs. Cunningham with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Custodial Supplies for a contract period of February 1, 2016 through January 31, 2017 be awarded to the following:

<u>Bidder</u>	<u>Company Location</u>
Dobmeier Janitor Supply	Buffalo, NY
Westcott Group	Rochester, NY
Regional Distributors	Rochester, NY
Calico Industries	Annapolis Junction, MD
Quill	Lincolnshire, IL
All American Poly	Piscataway, NJ
Central Poly	Linden, NJ
Corr Distributors	Tonawanda, NY
WB Mason	Rochester, NY
Gabriel First	East Rochester, NY
Economy Paper	Rochester, NY
Xpedx, LLC	Farmington, NY
Interboro Packaging Corp.	Montgomery, NY
Pyramid School Products	Tampa, FL
CCP Ind. Co.	Richmond Hts., OH

Motion Carried: 7-0-0

ROUTINE

Reports/Correspondence

Mrs. Burns	No Report.
Mrs. Cunningham	No Report.
Mr. Evans	No Report.
Mr. Seeley	No Report.
Dr. Shafer	No Report.
Dr. Steckley	No Report.
Mr. Vay	No Report.

Meetings

Business Meeting	Thursday, January 21, 2016	7:00 p.m.	Dake
Community Session/Budget			
Board Workshop	Wednesday, January 27, 2016	5:30 p.m.	District Office
Study Session	Thursday, February 4, 2016	7:00 p.m.	Rogers

EXECUTIVE SESSION

Upon motion by Dr. Steckley with a second by Dr. Shafer the Board of Education adjourned into Executive Session at 9:52 p.m. to discuss pending litigation.

Motion Carried: 7-0-0

The Board returned to Open Session at 10:37 p.m.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 10:38 p.m. following a motion by Mr. Seeley with a second by Dr. Shafer.

Respectfully submitted,

Patricia Kelly
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)